

1st Battalion, 25th Marines Weekly Staff Notes

Weekly Priorities

- FSMAO preparation
- September DWE preparation
 - Commander's Conference

Enduring Priorities (no change)

- Readiness (LOE 1)
- COMRELS (LOE 2)

S1

I-I STAFF ACCOUNTABILITY:

O/H: 111 (MO-10/ME-94/NO-0/NE-7)

A CO: MO-2/ME-8/NO-0/NE-1/TTL-11

B CO: MO-1/ME-8/NO-0/NE-1/TTL-10

C CO: MO-3/ME-40/NO-0/NE-2/TTL-45

H&S/WPNS: MO-4/ME-38/NO-0/NE-3/TTL-45

ADOS-ROM (C CO): 25

1. - (20200731-20200813)
2. (20200731-20200813)
3. (20200731-20200813)
4. (20200731-20200813)
5. (20200731-20200813)
6. - (20200731-20200813)
7. (20200731-20200813)
8. (20200731-20200813)
9. - (20200731-20200813)
- 10 (20200731-20200813)
- 11 - (20200731-20200813)
- 12 - (20200731-20200813)
- 13 (b)(6) - (20200731-20200813)
- 14 (20200730-20200829)
- 15 - (20200731-20200813)
- 16 (20200731-20200813)
- 17 (20200731-20200813)
- 18 - (20200731-20200813)
- 19 - (20200731-20200813)
- 20 (20200731-20200813)
- 21 - (20200801-20200814)
- 22 (20200801-20200814)
- 23 - (20200801-20200814)
- 24 (20200806-20200819)
- 25 - (20200731 – 20200813)

UDP 20.1 RBE - FT DEVENS:

O/H: 4 (MO-0/ME-4/NO-0/NE-0)

(b)(6) (H&S) - ADMIN SUPPORT (TIGER TEAM) UNTIL 20200912

(H&S) - ADMIN SUPPORT (TIGER TEAM) UNTIL 20200912

(B CO) - ADMIN SUPPORT (TIGER TEAM) UNTIL 20200912

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(b)(6) (B CO) - ADMIN SUPPORT (TIGER TEAM) UNTIL 20200912

UDP 20.1 RBE - OTHER LOCATIONS:

O/H: 5 (MO-2/ME-3/NO-0/NE-0)

H&S: (b)(6) – ADM SUPPORT (TIGER TEAM) UNTIL 20200912; HOR: VANCOUVER, CAN

H&S: (b)(6) ; OFF MEDHOLD; INBOUND FR 29 PALMS; ETA 20200811/1700

A CO: (b)(6) MEDHOLD, WWBN-WEST, BALBOA, CA

AUGMENT (CO E 2/23): (b)(6) MEDHOLD, WWBN-WEST, BALBOA, CA

C CO: (b)(6) MEDHOLD, C CO, BUFFALO, NY

SIAS TTL: 4 (MO-1/ME-3)

<u>NAME</u>	<u>EAS/ECC</u>	<u>TRS</u>	<u>SHPE</u>	<u>COMMENTS</u>
(b)(6)	2 OCT 2020	N/A	N/A	ON MEDHOLD ORDERS
	13 SEP 2020	DONE	DONE	ADOS ORDERS EXTENDED
	30 SEP 2020	DONE	DONE	ON MEDHOLD ORDERS
	11 OCT 2020	DONE	DONE	ON MEDHOLD ORDERS

General Administrative Notes:

- (5) CLA packages from C Co are at Regiment level pending review;
- (1) CLA package from H&S is with Battalion pending review.
- Utilize the new COVID screener for pre-drill confirmation.

S2

- **Foreign Travel**
 - Review electronic Foreign Clearance Guide
 - Ensure ISOPREP is up to date
 - JKO – SERE 100.2 Level A (good for three years)
 - Marinenet AT Level 1 (good for one year)
 - AOR specific brief
 - Register in the Smart Traveler Enrollment Program
 - Complete Travel Tracker/Individual AT plan
 - Complete APACS request
 - Apacs.milcloud.mil/apacs/login.jsp.
 - Submit in MARFORRES Protection Division Travel Tracker
- JPAS going away 30 September
 - DISS accounts are currently being processed
 - Need PSSAR and Appointment Letter, along with all JPAS requirements
 - Incident reporting via JPAS going away 15 August
 - (b)(6) (0231) assisting DISS clean-up

S3

90 Day Outlook

Date	Event	Remarks
10 August	Critical ICCE Shortfalls due to MFR	Due by 1500
11-25 August	4th Qtr CMR and W2W	
12 August	(b)(6) PH Ceremony	Dedham, MA
13 August	C Co UIF submission due to Regiment	
14 August	Comp day	

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21 August	AD FPC slides due to Bn	
21 August	4th Qtr T3 submissions due to Regiment	
21 August	4th Qtr CMRs due to Bn	
23 August	DPAS CAR Phase II due to Regiment	
24 August	Tentative MFR Physical Site assist visit	
28 August	B Co UIF CMR Recon due to Regiment	
2 September	DRRS/Sitrep inputs due	
3 September	DRRS WG	
5-8 September	Labor Day weekend	
8-13 September	KSD upload	
10-13 September	Sept DWE	RBE only
11 September	DRRS report due to Regiment	
11-12 September	Commander's Conference	Fort Devens
14-25 September	FSMAO	Virtual
29 September	Protection Division Inspection – Fort Devens	Virtual
30 September	DRRS/Sitrep inputs due	
TBD September	I-I Conference	Likely moved to Jan
1 October	DRRS WG	
17-18 October	Oct DWE	Homesite/HTC
26 October	COMSEC inspection	Fort Devens

- Upcoming inspections
 - ~~Environmental – B Co – 23-25 July~~
 - FSMAO (all sites) – 14-25 September – Virtual
 - PD Inspection (Bn) – 29 September – Virtual
 - COMSEC (Bn) – October 26 - 28
 - Please ensure you are dropping your inspection checklist on the ShareDrive as sites complete them
 - \\mcusquanfs43\4th_MarDiv\25thMar\1stBn\1 H&S Co\007 - Collateral Duties_Functional Areas Folder\CY 20 Checklist A
- Up-coming schools (PME)
 - 5x 92 Day Reservists currently attending
 - **HAZMAT Course – Kansas City, MO – 17-28 August**
 - Order's authenticated, awaiting to book travel
 - (b)(6) – Order's authenticated, awaiting to book travel
 - TACP 20.2 – San Clemente, CA – 8-19 September
 - T3 event approved, MROWs complete, awaiting ticketing
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 - (b)(6)
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 - 1stSgt/MSgt Regional Seminar
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 - (b)(6)
 -
 - CMC course - Quantico - 12-27 Sept – Approved, pending orders authentication
 - – A Co
 - (b)(6) – Wpns Co
 - PD Seminar – NOLA 6-7 Oct
 - Registration NLT 4 September (60 participates total)

- Pending LOI/Confirmation briefs/AARs
 - September FragO – Complete
 - Commander's Conference Frago – Draft
 - December FragO – Draft
- General notes/Guidance
 - **All T3 events need to be approved above the Regimental level D-30.**
 - **We owe a weekly update on Phase III EOP submissions to Regiment.**
 - **C Co owes their UIF update ASAP (Supply has FORAC)**
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S-4

- Armory
 - Disposition of RCOs
 - RFI to DIV about redistribution (only returned response on about 100 RCOs)
 - Pending shipping label for 16 M7 RCOs
- Shipment preparation for PVQs Redistribution (16 to 1/24)
- SMART Team on deck (10-13 Aug)
- 3/25 Assist Team on deck (10-14 Aug)
- MT:
 - Continuous maintenance activities
 - Regiment Maintenance team arrival delayed, waiting on expected arrival time from Regimental Motor-T Chief
- Supply
 - MSI: August MSI will be issued 11 August
 - CRANE Annual Verification Report available 11 July 20 (no impact on MSI)
 - CMR: FY20 Q4 Wall to Wall packages will be issued out on 11 Aug 20, with the exception of A Co (25 Aug 20).
 - Fiscal
 - Q4 ADOS Available
 - PID G: \$8356.81
 - PID Q: \$3000.29
 - Q4 1107: \$42,848.24 UCMT (91.82% CMT)
 - FY 20 Fiscal closeout dates
 - 15 AUG FY20 KYLOC IS OFFICIALLY CLOSED!!!
 - 30 AUG GCPCS REDUCED TO \$1
 - 30 AUG FY10 DRILL, MOB/AT BILLETING AND CATERED MEALS REQUESTS APPROVED IN MFS
 - 30 AUG FY20 FUNDING DOCUMENTS/DIRECT CITE FUNDS ADEQUATE THROUGH 30 SEP 2020
 - 30 AUG FY20 GCSS-MC IS OFFICIALLY CLOSED
 - 30 AUG MINIMUM 95% FUNDS OBLIGATED
 - 14 SEP MINIMUM 99% FUNDS OBLIGATED
 - 30 SEP 100% FUNDS OBLIGATED

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- FSMAO prep
- Working EOP/DRMO
- Working switch upgrade Friday

Medical

- Injury Management Program
- Tracking/Submission of Mobilization LOD's, MH
- Health Record Reviews (Done after AT)
- E4/E3 evals
- CPO Evals
- FLU Shotex
- RHRP Request

Career Planner

- Currently working FY21 packages
- Looking for Cpls for the 100 point Composite score incentive